

## **TEN QUESTIONS TO CONSIDER BEFORE AN EMERGENCY OCCURS**

1. Do I really know what to do in an emergency?
  - Could I describe what to do to someone else?
  - Is there something I need to learn more about?
2. What will be my responsibilities during an emergency...
  - as an individual?
  - as a department member?
  - as a University employee?
3. What do others in my department or building know about emergency preparedness?
  - What are their resources?
  - What are their responsibilities?
4. Do I familiarize myself with emergency exits or evacuation routes for buildings other than my own, or places where I spend time regularly?
5. How do I plan to get home during or after an emergency?
  - What are my options?
  - What alternate routes could I consider? Have I taken them before?
  - Should I maintain a half-tank or more of gas in my car at all times?
6. What would I do if I could not get home for several hours? Days?
7. What would I do if a colleague or friend was severely injured during an emergency?
  - What number would I call?
  - Are contact numbers handy, on my phone or in my wallet?
8. Do I have personal emergency preparedness plans for my own household?
  - Am I familiar with emergency plans established in places where my family members spend their weekdays? With emergency plans within my community?
  - Do we have an action plan for what everyone will do?
  - Have I established an out-of-area phone contact that friends and relatives can call for news about my family after an emergency?
9. Is my emergency contact information current in [StanfordYou](#)?
10. Should I take the Personal Emergency Preparedness course, [EHS 5090](#)?